

North Carolina Child Nutrition Weekly Update

Week of December 10-14, 2012

Issue No. 2012.12-2

December Important Dates

December 15

Fresh Fruit & Vegetable Claim Deadline

December 15

Deadline - Civil Rights Checklist Completion and File in SFA

December 15

Nutrient Analysis for October Menus Due

December 24-26

Christmas Holiday Observed
State Offices Closed

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6 Cents Certification... Notified, Now What?

School Food Authorities (SFA) that have recently been notified that the Certification process has been completed and is now approved for the additional six cents for each reimbursable lunch served, need to access the Child Nutrition Technology System and modify the claim for reimbursement for any months the additional funding has not already been paid.

Please note this does not require a modification of every site in the SFA, only one site is needed. The following steps should be taken in order to receive the additional funding:

Log into the CN Technology System at <https://www.ncchildnutrition.org>

1. Select "Claims"
2. Select "Claims-SNP"
3. Select "October 2012"
4. Select "Add Revision"
5. Select "Revise" beside 1 of the sites
6. Select "Save" at the bottom of the screen (No changes to existing information is needed)

The SFA will then be prompted to "Continue". Review the Summary that appears on the screen and check the "Certification" box.

The above steps should be repeated for all months that the additional funding has not been issued. The amount of additional funding will be displayed on the Claim Summary report between the total of lunch and breakfast reimbursement.

If you have any questions, please contact Janet Johnson at janet.williamsjohnson@dpi.nc.gov or your Regional Consultant.

****REMINDER** Certification of Menus – Update and Request**

Thank you to those who have submitted your Certification documents over the past few weeks...your submissions have been impressive (and a bit overwhelming to our schedules). We sincerely appreciate your cooperation and assistance as we work with you in completing the certification review process, especially when revisions are required in order to be in compliance with USDA requirements.

Certification of your menus is a time-consuming process and we are all working as quickly as possible to approve your documents and get the additional .06 cents reimbursement turned on. To expedite the process for approval, we ask that you pay very careful attention to each of your certification documents prior to submitting. All information must be consistent across all documents, so please review the menu grid, certification worksheet and nutrient analysis for each distinct menu to ensure that the information contained in each document matches (i.e., components, portion sizes, component contribution, etc. must match between each of the three documents for each distinct menu).

As we plan ahead for December we anticipate that many LEAs and/or facilities will be closed to observe the Christmas holidays. With this in mind, we ask that if you are planning to submit certification documents for menus for the month of November (to be approved by December 31st), that you submit those documents no later than **December 18, 2012** in order to allow Consultants time to review your documents, work with you on revisions and provide you time for re-submission. PLEASE plan ahead and complete the submission of your certification documents as soon as possible if you intend to be certified for November menus. Should you have any questions regarding this matter, please contact your Regional Consultant.

Team Up 4 Healthy Learning Workshops

NCAFBK and NCPTA are teaming up over the coming months to present a new series of leadership workshops highlighting the benefits of school wellness efforts and coordinated school health programs. "Team Up 4 Healthy Learning" events will take place in Asheville, Raleigh, and Ahoskie in the coming months. These events will emphasize both physical activity and nutrition matters, and they will incorporate a fun learning environment for all event participants.

For more information please review the attached

If you have questions, please contact Tracey Bates at 919.807.

 = [ncafhk-ncpta.doc](#)

 = [teamup handout.pdf](#)

Weekly Q&A – USDA Recall Classifications

QUESTION:

USDA recalls are categorized in one of three classifications. What are those classifications? And, what do they mean?

ANSWER:

<u>Class I</u>	This is a health hazard situation where there is a reasonable probability that the use of the product will cause serious, adverse health consequences or death.
<u>Class II</u>	This is a health hazard situation where there is a remote probability of adverse health consequences from the use of the product.
<u>Class III</u>	This is a situation where the use of the product will not cause adverse health consequences.

For more information on food recalls visit the following websites:

- USDA (http://www.fsis.usda.gov/FSIS_Recalls/index.asp)
- www.Recalls.gov

- U.S. Food and Drug Administration (<http://www.fda.gov/Safety/Recalls/default.htm>)
- Foodsafety.gov (<http://www.foodsafety.gov/recalls/index.html>)

Vacancy Announcement – Administrative Dietitian

Murdoch Developmental Center (DHHS) is advertising for the position of Administrative Dietitian. The vacancy announcement is available on the NC Office of State Personnel site at the link below, which is also where the application may be accessed. This position is open for application until December 18th.

<http://schooljobs.dpi.state.nc.us/Jobs/Details/491/051226135?leaCode=491&category=C>

Interested persons may contact Vicki Chappell (information below) for assistance with submitting the application.

Vicki Chappell
Food & Nutritional Svcs DIR
Murdoch Developmental Center
919-575-1212

Mark Your Calendar

December 15 (Saturday)	Fresh Fruit & Vegetable Claim Deadline
December 15.....	Civil Rights Checklist Completion and on File in SFA
December 15.....	Nutrient Analysis for October Menus Due
December 24-26	Christmas Holiday Observed (State offices closed)
January 1, 2013.....	New Year's Holiday (State offices closed)
January 10	December Claim for Reimbursement Deadline
January 15	Fresh Fruit & Vegetable Claim Deadline
January 13-15, 2013	SNA Child Nutrition Industry Conference (San Antonio, TX)
February 1	On-site Reviews Due (LEAs)
February 10.....	January Claim for Reimbursement Deadline
February 15.....	Fresh Fruit & Vegetable Claim Deadline

**** REMEMBER** – Anytime the 10th falls on a weekend the actual due date for the claim for reimbursement is the next business day which is usually Monday. In the event that the following Monday is a holiday then the due date moves to the next business day. Also remember, the CN Technology system is programmed to flag any claim for reimbursement that is submitted after the 10th with the “10 day” error message (Error Code 1401). The NCDPI Child Nutrition section and the Claims section are fully aware of this and the Claims department will automatically override that error message for any claims submitted in this time period. It is not necessary to contact the Child Nutrition office when you receive the error message in this situation. However, if a claim reimbursement is submitted after the 10th for any other reason, you must contact us. **NOTE:** This also applies to the Fresh Fruit and Vegetable Program for which the claim for reimbursement is due on the 15th of each month.